



Safe TO Work (STOW) Senior Independent Assessor Training



The Energy Chamber and STOW Implementation Board invite suitably qualified HSE Professionals to apply to be trained as Senior Independent Assessors for the Safe TO Work (STOW) initiative.

Training will cover the STOW HSE Minimum Requirements which are the benchmark for energy service contractors' HSE management systems. Participants **must** attend each day of this 5-day training course to be considered as a Senior Independent Assessor and are expected to be available to conduct a **minimum of 2 audits / quarter** if authorized.

Authorization as a Senior Independent Assessor is dependent on (1) successful completion of the 5-day Assessor Training Course including final examination (2) psychometric evaluation by DNV (3) verification of academic qualifications and references (4) final screening by the STOW Implementation Board.

Completion of the training does not guarantee authorization as a Senior Independent Assessor.

Minimum Requirements:

1. Tertiary level degree in HSE from an accredited institution
OR
Tertiary level degree in Engineering plus an advanced HSE Diploma from an accredited institutions
2. Minimum 8 years experience in HSE of which 2 years must be operational
3. Minimum 8 years experience in the oil and gas, petrochemical or construction industry
4. Minimum 5 years auditing experience including auditing techniques and auditing HSE Management Systems
5. Experience writing audit reports & non-conformance statements
6. Auditing qualifications from an accredited/ recognized body
7. Excellent interpersonal skills
8. Membership in professional HSE association
9. Two (2) written references from suitably qualified professionals or industry leaders (not from STOW Board members)
10. If permanently employed, letter from employer agreeing that if selected, you will be available to work as an Assessor.

Application Details:

The application form provided on page 2 of this document is to be completed, signed/ dated and emailed to:

Natalie Reece-Sarkar
Manager, Safe TO Work Programme
natalie@energy.tt

Deadline for receiving applications:

4:00 p.m. Friday 20th March 2015
No applications will be accepted after the deadline

Short listed persons will be asked to submit original and copies of certificates as well as other relevant documents, to the Energy Chamber in due course.

Please see application form on page 2 of this document.

NO RESUMES WILL BE ACCEPTED

Application Form

STOW SENIOR INDEPENDENT ASSESSOR TRAINING

Please type or print in BLOCK LETTERS

PERSONAL INFORMATION			
Name	Last	First	
Address			
Contact Information:			
Tel (W):	Email:	Cell:	
ID#	<input type="checkbox"/> National ID	<input type="checkbox"/> DP	<input type="checkbox"/> Passport
PROFESSIONAL EXPERIENCE			
Please list relevant work experience beginning with your most recent job held. Under Responsibilities list relevant duties performed, skills used/learned, advancements or promotions while at the company. You may add as many jobs as relevant.			
Oil & Gas/ Petrochemical/ Construction Experience:			
Dates From/To	Employer's Name, Address & nature of business	Job Title/ Responsibilities	Reason for Leaving (be specific)
HSE Experience:			
Dates From/To	Employer's Name, Address & nature of business	Job Title/ Responsibilities	Reason for Leaving (be specific)
Auditing Experience (incl. writing audit reports & non-conformance statements):			
Dates From/To	Employer's Name, Address & nature of business	Job Title/ Responsibilities	Reason for Leaving (be specific)
EDUCATIONAL PROFILE			
Include education and training from accredited institutions			
Dates From/To	Name of School	Address	Certificate Received

MEMBERSHIP in PROFESSIONAL ORGANIZATION			
Dates From/ To	Name of Organization	Membership Status	Position(s) Held

REFERENCES		
Name	Address	Contact (Tel & email)

I hereby certify that to the best of my knowledge the details given in this form are correct. I understand that any proven falsification or concealment of any material fact in respect of my application may lead to withdrawal from participating from training or cancellation of my certificate as an Assessor if I am certified.

<hr/> Signature	<hr/> Date
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